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## **Mode Code Reports**

The Mode Code Reports option provides three reports: *Funding Report, Funding Report – Next FY*, and *Funding Report SY*. All reports are "canned reports", meaning you can only view and/or print; no querying or customizing options are available.

The *Funding Report* provides information on net-to-location (NTL) funding levels by Management Unit, subtotaling at the Location level and totaling at the Area level.

To print the "Funding Report", click "Reports", "Modecode Reports" and "Funding Report" from the Research Documentation screen (fig. 1).

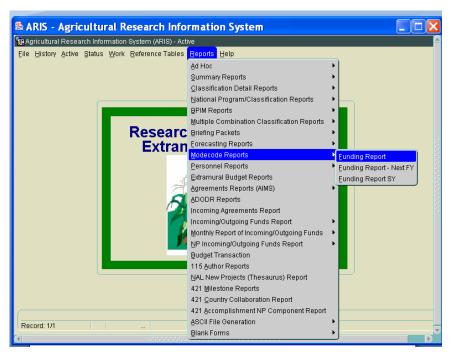


Figure 1 - Modecode Reports, Funding Report

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Adobe Acrobat will open and display the print file (fig. 2). To print, click the "**Print**" icon on the Adobe Tool bar, and "**OK**."

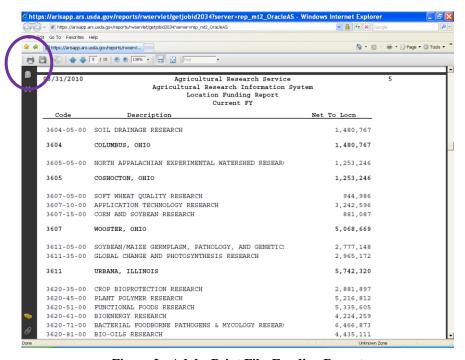


Figure 2 - Adobe Print File, Funding Report

**Note**: The "Funding Report – Next FY" is used at the end of the fiscal year when ARIS allows users to do fund transfers for the next fiscal year. At other times during the year, this report will be identical to the "Funding Report".

The "Funding Report SY" provides information on net-to-location (NTL) funding levels and number of SY by Management Unit, subtotaling at the Location level and totaling at the Area level.

To print the "Funding Report SY", click "Reports", "Modecode Reports" and "Funding Report SY" from the Research Documentation screen (fig. 3).

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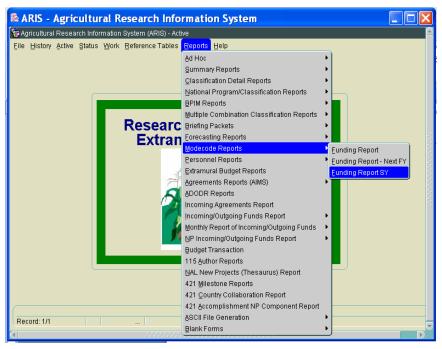


Figure 3 - Modecode Reports, Funding Report SY

Adobe Acrobat will open and display the print file (fig. 4). To print, click the "**Print**" icon on the Adobe Tool bar, and "**OK**".

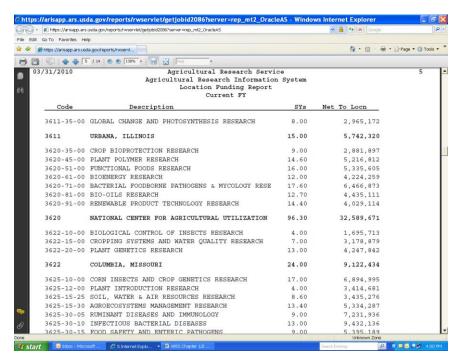


Figure 4 - Adobe Print File, Funding Report SY